



V.J. ST. PIERRE, JR.  
PARISH PRESIDENT

DUANE FORET  
DIRECTOR

# ST. CHARLES PARISH

## DEPARTMENT OF PARKS & RECREATION

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Website: [www.stcharlesparish-la.gov/recreation](http://www.stcharlesparish-la.gov/recreation)



### SCP PARKS AND RECREATION FACILITY USAGE AGREEMENT FORM

Facilities Used: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Day of Week: \_\_\_\_\_

Function: \_\_\_\_\_ Group Representative: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Copy of Certificate of Liability Insurance (St. Charles Parish Parks and Recreation as Certificate holder)

Copy of Drivers License \_\_\_\_\_

Clean-up/Damage Deposit \_\_\_\_\_ Rental Amount \_\_\_\_\_

#### “RESTRICTION, GUIDELINES AND STIPULATIONS”

1. This is a public facility. Public access may not be restricted.
2. Clean the facility area of all trash, garbage and litter. The area must be left in a neat, orderly manner. Failure to do so will result in forfeiture of clean-up deposit.
3. **Deposit will be held until all facility keys have been returned 1<sup>st</sup> day after event.**
4. Clean-up/Damage deposit will be \$300.00 per concession stand.  
“NO WATER SLIDES ALLOWED”
5. Clean-up Damage deposit will automatically become non-refundable after 30 days of event.
6. Recreation Park site hours are 5:00A.M. to 10:00 P.M.(No Exceptions)
7. Must obtain all necessary permits to sell alcoholic beverages.
8. In accordance with Ordinance 89-5-1, Special Events may require a permit issued by the St. Charles Parish Sheriff's Office.
9. Beverages **CAN NOT** in glass containers.
10. No notification or advertisement can be given that the event or group is sponsored by the St. Charles Parish Parks and Recreation Department.
11. In accordance with Ord. 82-1-12, it shall be unlawful whether posted or not, for any person to operate or park a motor vehicle, motorcycle, motor-driven cycle or motorized-cycle over or upon any public park or recreation area of the parish other than areas specifically designated as such.
12. In accordance with Ord 97-5-1, Music producing or sound amplification equipment of a portable type, operating on DC, battery power, shall be the only equipment of this nature allowed to be operated within the boundaries of parks and playgrounds operated by the St. Charles Parish Department of Parks and Recreation.
13. In accordance with Ord. 97-5-1, No person shall operate or permit the operation of any sound amplification systems which emanates unreasonable loud or excessive sound or noise which is likely to cause inconvenience or annoyance to person when the following exists: (1) the sound or noise emanating from the sound amplification system is audible at a distance of greater than twenty-five (25) feet or exceeds seventy (70) decibels.

#### “Help Keep Our Parks Clean”

I hereby agree to the above restrictions guideline and stipulations placed on me/us by the St. Charles Parish Parks and Recreation Department for the use of the above mentioned facility.

Group Representative \_\_\_\_\_ Date \_\_\_\_\_

Park and Recreation Department Employee \_\_\_\_\_

Parks and Recreation Director \_\_\_\_\_